

ARKANSAS DEPARTMENT OF TRANSPORTATION

DRIVEWAY ACCESS PERMIT

Permit Number \_\_\_\_\_

Permanent       Temporary       Commercial       Non-Commercial

District \_\_\_\_\_ County \_\_\_\_\_ Route \_\_\_\_\_ Section \_\_\_\_\_ Log Mile \_\_\_\_\_

Owner \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Longitude \_\_\_\_\_ Latitude \_\_\_\_\_

Physical address or location of driveway(s) \_\_\_\_\_

Driveway Geometrics

	Width	Radius L	Radius R	Surface Type	Side (NSEW)	Highway	R/W
(1)	_____	_____	_____	_____	_____	_____	_____
(2)	_____	_____	_____	_____	_____	_____	_____
(3)	_____	_____	_____	_____	_____	_____	_____
(4)	_____	_____	_____	_____	_____	_____	_____

Storm Drain Information

	Number of Culverts	Diameter	Length	Type of Culvert	Dry Ramp
(1)	_____	_____	_____	_____	_____
(2)	_____	_____	_____	_____	_____
(3)	_____	_____	_____	_____	_____
(4)	_____	_____	_____	_____	_____

**Culverts must be placed in the existing flow line of the ditch unless otherwise noted on the plans.**

Special Conditions \_\_\_\_\_

In consideration of these regulations, the applicant and the Arkansas Department of Transportation subscribe to the following agreement:

AGREEMENT

1. Permittee is granted permission to construct a driveway(s) pursuant to the regulations of the Arkansas State Highway Commission. The Arkansas Department of Transportation waives none of its powers or rights to direct the removal, relocation and/or proper maintenance of any driveway within the right-of-way of a state highway.
2. That all work will be performed in a neat and workmanlike manner, using materials acceptable to the District Engineer of the Arkansas Department of Transportation, and that the right-of-way will be cleaned up and left in a presentable condition upon completion of the described work.
3. That the Permittee will fully protect the traffic on the highway during construction covered hereunder by the proper traffic control devices in accordance with the Manual on Uniform Traffic Control Devices, and to hold harmless and indemnify the Arkansas Department of Transportation, its officers and employees from all damages, expenses, claims or liability arising out of any alleged damages of any nature to any person or property, due to construction, performance or non-performance of work, or existence of said driveway.

ARKANSAS DEPARTMENT OF TRANSPORTATION

AGREEMENT (Continued)

4. The Permittee shall be responsible for locating and protecting all utilities in the work area(s) and to hold harmless and indemnify the State Highway Commission, the Department and its duly appointed agents, officers and employees, from all damages, expenses, claims or liability arising out of any alleged damages of any nature to any utilities due to the construction, performance, or non-performance of work.
5. The Permittee is either the owner, duly authorized agent, or has the legal right to possession and control of the parcel of property adjacent to the right-of-way frontage within which the said proposed driveway(s) is to be constructed.
6. That no driveway shall be constructed such that there will be parking or servicing of vehicles on the highway right-of-way.
7. That the profile grade of driveways shall be constructed as indicated on the attached sketch or plan.
8. Deposit or surety bond in the amount of \$ \_\_\_\_\_ must be deposited with the District Engineer of the Arkansas Department of Transportation at \_\_\_\_\_, Arkansas before the permit for an access driveway to a commercial concern is issued. If the work is completed as specified, the deposit will be returned, but if the permit requirements are not met, the Arkansas Department of Transportation will revoke the permit, call for the deposit or bond and remove the driveway.
9. The Permittee shall maintain all existing highway, street and county road regulatory, warning, guide and informational signs in an effective location at all times for the duration of the work and shall install them at the correct location upon completion of the work. Any signs damaged by the grantee shall be replaced at no cost to the state.
10. Mailbox support: If installing a new or replacement mailbox, the Department can provide detailed information on approved mailbox installations including supports, boxes, and mountings. The potential for disabling injury and the resulting civil action is reduced when mailboxes are installed using approved methods and materials that are designed with highway safety in mind. Remember, the mailbox owner may be held liable in case of collision.
11. The Permittee is responsible for complying with all applicable local, state, and federal laws and regulations in the execution of permit work.
12. The Permittee is responsible for assuring that sidewalks constructed on highway right-of-way are ADA Compliant. Maintenance of said sidewalks will be the responsibility of the City and/or applicant. The Arkansas Department of Transportation will not be responsible for maintenance of sidewalks constructed as a part of this permit. Cross slope of walks and ramps shall not exceed 1:50 (2%).
13. The Permittee shall undertake measures to avoid tracking of soil and mud from the work area on the highway and shall revegetate, in accordance with the Standard Specifications for Highway Construction, most recent edition, all area of disturbed soil, of any size, on the right-of-way. All projects with disturbed soil shall have an appropriate NPDES Permit as required by the Arkansas Department of Environmental Quality.

SPECIAL PROVISIONS

Deposit \$ \_\_\_\_\_

Expiration Date \_\_\_\_\_

\_\_\_\_\_  
Permittee

\_\_\_\_\_  
District Engineer

\_\_\_\_\_  
Date

- Original to District Engineer
- One Copy to Permittee
- One Copy to Area Maintenance Supervisor
- One Copy to Fiscal Services or Utilities