

REQUEST FOR LETTER OF INTEREST
for
**Transportation Engineering and Planning Services for the
West Memphis Metropolitan Planning Organization**

Notice is hereby given that the City of West Memphis, Arkansas is seeking letters of interest from qualified consulting transportation/planning firms for transportation planning and engineering, and related services for the West Memphis Metropolitan Planning Organization (MPO).

The work will generally consist of providing transportation planning and engineering services, and administrative services including a local office in the West Memphis Area Transportation Study (WMATS) for the West Memphis MPO, beginning with the FY2013 Unified Planning Work Program (UPWP) and subsequent years as approved through FY2018. This work includes federal funds with local match and shall be in conformance with Federal Highway Administration (FHWA) / Federal Transit Administration (FTA) and Arkansas Highways and Transportation Department (AHTD) requirements.

A letter of interest, together with primary contact information, general information relating to the firm's experience in similar work, and Standard Form SF-330 Parts I and II, available at http://www.arkansashighways.com/consultant_services/advertisements/ad_fy2010/sf330_e2014-10-31.pdf, should be addressed to:

Mr. Paul Luker
Director of Planning and Development
City of West Memphis
205 South Redding
West Memphis, AR 72301

Three sets of responses must be received no later than 4:00 p.m. (CDT), Friday, March 9, 2012. Any responses received after this deadline will not be considered.

After a review of all letters of interest received, selected firms will be furnished a scope of work and requested to submit proposals for accomplishing the work.

The City of West Memphis complies with the provisions of the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, Title VI of the Civil Rights Act of 1964, FHWA Guidance and any other Federal, State, and/or local laws, rules and/or regulations.

The City of West Memphis (City) complies with all civil rights provisions of federal statutes and related authorities that prohibited discrimination in programs and activities receiving federal financial assistance. Therefore, the City does not discriminate on the basis of race, sex, color, age, national origin, religion or disability, in the admission, access to and treatment in City's programs and activities, as well as the City's hiring or employment practices. Complaints of alleged discrimination and inquiries regarding the City's nondiscrimination policies may be directed to Mr. Paul Luker, Director of Planning and Development, City of West Memphis, P.O. Box 1728, West Memphis, AR 72303, (870)732-7520 or the following e-mail address: pluker@citywm.com.

This notice is available from the ADA/504/Title VI Coordinator in large print, on audiotape and in Braille.