

ARKANSAS DEPARTMENT OF TRANSPORTATION

LITTLE ROCK, ARKANSAS

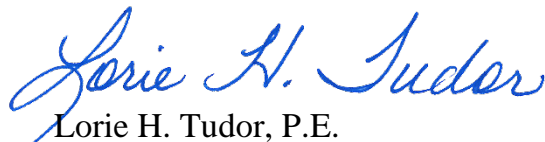
October 7, 2020

**ADMINISTRATIVE CIRCULAR NO. 2020-16**

TO: DIVISION HEADS AND DISTRICT ENGINEERS

We are transmitting herewith for your information and records a copy of the Minutes of the Commission Meetings in Little Rock, AR on September 2, and September 23, 2020.

After making a careful review of these proceedings, please take appropriate action through designated lines of authority to forward the carrying out of any orders applying to your respective divisions and districts.

  
Lorie H. Tudor, P.E.  
Director

c: Commission

MINUTES OF THE MEETING  
OF THE  
ARKANSAS STATE HIGHWAY COMMISSION

September 2, 2020

Following is the record of proceedings of the Arkansas State Highway Commission in Little Rock, Arkansas, September 2, 2020. Members present were:

Robert S. Moore, Jr., Chairman  
Alec Farmer, Vice Chairman  
Philip Taldo, Member  
Keith Gibson, Member  
Marie Holder, Member

2020-066

IT IS ORDERED that a meeting of the Arkansas State Highway Commission be opened at 10:00 a.m., September 2, 2020.

2020-067

WHEREAS, the Purchasing Committee has awarded purchases on July 17, 2020, July 31, 2020, August 13, 2020, and August 24, 2020, in the amount of \$87,291.34, \$140,000.00, \$298,740.00 and \$1,249,315.00, respectively, totaling \$1,775,346.34, and supply and service contracts, in accordance with authority previously conveyed, all of which have been documented by official minutes which are of record in the files of the Commission and Equipment and Procurement Division.

NOW THEREFORE, IT IS ORDERED that the action of the Purchasing Committee be ratified and confirmed in all particulars.

2020-068

WHEREAS, the Arkansas State Highway Commission (Commission) acquired property known as Tract No. 18R, Job No. 060395, from William C. Lloyd, of lawful age and unmarried, by Warranty Deed dated May 22, 2014, and filed of record on June 12, 2014, as Document No. 2014033827, in the Circuit Clerk's office for Pulaski County, Arkansas; and

WHEREAS, Harry Bassett and Paulette Bassett, husband and wife, of Alexander, Arkansas have requested to purchase Tract No. 18R, Job No. 060395, which the District Engineer for District 6 has determined is not now, nor in the foreseeable future will be, needed for highway purposes; and

WHEREAS, Tract No. 18R was acquired as surplus property by the Commission and is exempt from reacquisition by the former owners under Ark. Code Ann. § 27-67-322. Mr. Bassett offered to purchase the tract for TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00), representing the fair market value by three Commission appraisers.

WHEREAS, the Commission acquired Tract No. 18R for TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00), which the tract is more particularly described as follows:

Part of Lots 20 and 21, Block 2, Twen Cen Addition to the City of Little Rock, being part of the Northwest Quarter of the Southeast Quarter of Section 15, Township 1 North, Range 12 West, Pulaski County, Arkansas, more particularly described as follows:

Commencing at a point being used as the Northwest Corner of Lot 22, Block 2, Twen Cen Addition, said point also being on the Eastern right of way line of Arkansas State Highway 367 (Arch Street) as established by the plat of Twen Cen Addition recorded in Plat Book 76 Page 474; thence South 02°40'45" West along said right of way line a distance of 83.33 feet to a point; thence South 86°45'20" East a distance of 15.49 feet to the POINT OF BEGINNING; thence continue South 86°45'20" East a distance of 121.51 feet to a point on the Western right of way line of a platted alley as established by the plat of Twen Cen Addition recorded in Plat Book 76 Page 474; thence South 02°40'45" West along said right of way line a distance of 33.45 feet to a point; thence North 86°45'20" West a distance of 113.43 feet to a point on the Eastern right of way line of Arkansas State Highway 367 (Arch Street) as established by AHTD Job 060395; thence North 10°53'05" West along said right of way line a distance of 34.49 feet to the point of beginning and containing 3,929 square feet more or less as shown on AHTD plans referenced as Job 060395.

NOW THEREFORE, the above-described property is declared surplus and upon receipt and consideration of the sum of TWO THOUSAND AND NO/100 DOLLARS (\$2,000.00) from Harry Bassett and Paulette Bassett of Alexander, Arkansas, the Chairman of the Commission is authorized and directed to execute a Quitclaim Deed conveying the right, title, interest or equity of the above-described property to Harry Bassett and Paulette Bassett,

husband and wife; that the Right of Way Division is directed and authorized to record a copy of this Minute Order and the Quitclaim Deed in the records of Pulaski County, Arkansas; and, if necessary, the right of way shall be remonumented to reflect the boundaries designated herein. Any Federal-aid funds from this disposal shall be credited to Federal-aid funds or otherwise credited as permitted by federal law.

2020-069

WHEREAS, the Arkansas State Highway Commission (Commission) acquired in fee property known as Tract No. RR, Job No. 090218, from the Arkansas & Missouri Railroad Company, by eminent domain in Benton County Circuit Court Case No. 04CV-15-1895, and Judgment filed for record on January 26, 2016, in the Circuit Clerk's office of Benton County, Arkansas; and

WHEREAS, Tract No. RR, Job No. 090218 was acquired as surplus property by the Commission for the awarded sum of TWO MILLION ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,100,000.00) and is exempt from reacquisition by the former owner under Ark. Code Ann. § 27-67-322. The tract is more particularly described as follows:

Part of the North Half of the Southeast Quarter and part of the Southeast Quarter of the Southeast Quarter of Section 33, Township 20 North, Range 30 West, Benton County, Arkansas, more particularly described as follows:

BEGINNING at a point being used as the Southeast Sixteenth corner of Section 33, thence North 87°16'51" West along the South line of the Northwest Quarter of the Southeast Quarter of Section 33 a distance of 692.05 feet to a point on the Easterly right of way line of Interstate 540 as established by AHTD Job 1534-4; thence North 07°44'43" East along said right of way line a distance of 27.36 feet to a point; thence North 03°21'51" East along said right of way line a distance of 32.23 feet to a point; thence South 87°21'53" East a distance of 1,004.49 feet to a point; thence in a Easterly direction on a curve to the right, having a radius of 1,026.45 feet a distance of 299.35 feet having a chord bearing of South 79°00'37" East a distance of 298.29 feet to a point; thence South 70°39'20" East a distance of 725.66 feet to a point; thence South 02°34'05" West a distance of 62.67 feet to a point; thence North 70°39'20" West a distance of 743.76 feet to a point; thence in a Westerly direction on a curve to the left, having a radius of 966.45 feet a distance of 237.69 feet having a chord bearing of North 77°42'04" West a distance of 237.09 feet to a point; thence continue in a Westerly direction on a curve to the left, having a radius of 966.45 feet a distance of 44.16 feet having a chord

bearing of North 86°03'21" West a distance of 44.16 feet to a point; thence North 87°21'53" West a distance of 315.29 feet to a point; thence South 02°25'56" West a distance of 0.48 feet to the point of beginning and containing 2.80 acres or 121,824 square feet more or less.

WHEREAS, Northwest Arkansas Community College has offered to purchase a Part of Tract No. RR for the sum of SIX HUNDRED TWENTY-ONE THOUSAND AND NO/100 DOLLARS (\$621,000.00), representing the per acre value of the amount finally awarded to the prior owner for the original fee acquisition to the Commission; and

WHEREAS, the District Engineer for District Nine has determined that Part of Tract No. RR is not now, nor in the foreseeable future will be, needed for highway purposes.

NOW THEREFORE, the above-described property is declared surplus; upon receipt of the consideration of SIX HUNDRED TWENTY-ONE THOUSAND AND NO/100 DOLLARS (\$621,000.00) from said College, Robert S. Moore, Jr., Chairman of the Commission is authorized and directed to execute a Quitclaim Deed conveying said property to the Northwest Arkansas Community College; this Minute Order along with a copy of the deed shall be recorded in Benton County, Arkansas and, if necessary, the right of way shall be remonumented. Any Federal-aid funds from this disposal shall be credited to Federal-aid funds.

2020-070

WHEREAS, the Arkansas State Highway Commission (Commission) acquired in fee property known as Tract No. RR, Job No. 090218, from Arkansas & Missouri Railroad Company by eminent domain in Benton County Circuit Court Case No. 04CV-15-1985, and Judgment filed for record on January 26, 2016 in the Circuit Clerk's office of Benton, County Arkansas; and,

WHEREAS, Tract No. RR, was acquired as surplus property by the Commission for the awarded sum of TWO MILLION ONE HUNDRED THOUSAND AND NO/100 DOLLARS (\$2,100,000.00) and is exempt from reacquisition by the former owner under Ark. Code Ann. 27-67-322. The tracts are more particularly described as follows:

Following Description is part of the property as described in Case No. CV 2015-1895-5 in Circuit Clerk's Office Benton County, Arkansas. Arkansas State Highway Commission vs. Arkansas & Missouri Railroad Company and

shown on survey by Crafton Tull architecture/engineering/surveying and stamped by Professional Land Surveyor PS #931 AR.

Part of the SE1/4 NE1/4 and NE1/4 SE1/4 in Section 32, Township 20 North, Range 30 West in Benton County, Arkansas. Commencing at the South 1/16 corner Section 32 and 33 Township 20 North, Range 30 West; thence Northerly along the Section line between said Section 32 and 33 1060.27 feet more or less to the Point of Beginning being on the Southerly ROW of said Arkansas & Missouri Railroad and being the Northeast corner of property as described in Book 2006 Page 2826 in Circuit Clerk's Office, Benton County, AR.; thence the following courses and distances along the ROW line of said Arkansas & Missouri Railroad:

North 71°18'38" West 730.33 feet; thence 151.03 feet along a curve to the right having a radius of 1966.07 feet and a delta of 4°24'05"; thence North 65° 47'58" West 83.75 feet; thence North 64°05'38"West 390.91 feet to the East ROW line of SE P Street; thence along said ROW line North 1°51'26"East 65.70 feet; thence leaving said ROW line South 64°05'38"East 416.79 feet; thence South 65°47'26"East 81.63 feet; thence along a curve to the left a distance of 146.51 feet along a curve to the left having a radius of 1418.26 feet and a delta of 5°55'08"; thence South 71°18'56"East 27.83 feet; thence South 71°14'16"East 116.71 feet; thence South 71°09'20"East 567.94 feet; thence South 1°53'32"West 59.88 feet to the Point of Beginning. Containing 1.84 acres more or less.

WHEREAS, Walmart, Inc. of Bentonville, Arkansas has offered to purchase Part of Tract Nos RR for the sum of FOUR HUNDRED ELEVEN THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$411,250.00), representing the current fair market value as opined by three (3) qualified appraisers; and,

WHEREAS, the District Engineer for District Nine has determined that Tract No. RR is not now, nor in the foreseeable future will be, needed for highway purposes.

NOW THEREFORE, the above-described property is declared surplus; upon receipt of the consideration of FOUR HUNDRED ELEVEN THOUSAND TWO HUNDRED FIFTY AND NO/100 DOLLARS (\$411,250.00), from said Walmart, Inc., Robert S. Moore, Jr., Chairman of the Commission is authorized and directed to execute a Quitclaim Deed conveying said property to Walmart, Inc., this Minute Order along with a copy of the deed shall be recorded in Benton County, Arkansas and, if necessary, the right of way shall

be remonumented. Any Federal-aid funds from this disposal shall be credited to Federal-aid funds.

2020-071

WHEREAS, some state highways are posted for weight restrictions below the maximum weight limits allowed by State law; and

WHEREAS, the “Process for Establishing Roadway Maintenance Assessments on Weight Restricted Highways” to accommodate non-divisible overweight loads by permit was developed and implemented in 2008; and

WHEREAS, the current Maintenance Assessment agreements expire on December 31, 2020 and evaluations have determined that continuing with the existing values for the Roadway Maintenance Assessment payments by the permit applicants is warranted to recover damage costs on the weight restricted highways; and

WHEREAS, it has been determined that a bi-annual evaluation of the Roadway Maintenance Assessment fee is adequate due to the significant decrease in natural gas drilling and production.

NOW THEREFORE, the Director is authorized to enter into new agreements with permit applicants and to maintain the existing values for the Roadway Maintenance Assessment schedule. The new agreements shall be in effect until December 31, 2022.

2020-072

WHEREAS, Act 1176 of 2013 enacted a 15% registration fee increase on certain commercial vehicles registered under the International Registration Plan; and

WHEREAS, the Act provides for the first \$2 million collected under the fee increase each year to be set aside for a Commercial Truck Safety and Education Fund; and

WHEREAS, the purpose of this program is to advance state interests in roadway safety by improving the safety of the commercial truck industry through cooperative public-private programs that focus on increased enforcement, regulatory compliance, industry training, and educational programs to ensure the safe movement of goods on Arkansas’ roadways; and

WHEREAS, proposals for eligible projects have been solicited, received, reviewed, and evaluated by the Arkansas Commercial Truck Safety and Education Program (ACTSEP) Committee; and

WHEREAS, the ACTSEP Committee has recommended awarding Commercial Truck Safety and Education Funds for the projects as presented on the attached report.

NOW THEREFORE, the Director is authorized to proceed with the award of these funds to the appropriate applicants to implement these projects.

2020-073

WHEREAS, it has been determined that improvements are warranted to enhance safety at the four off-system railroad crossings indicated on the attached list; and

WHEREAS, Federal-aid Rail-Highway Crossing Safety funds are eligible for these improvements; and

WHEREAS, the Union Pacific Railroad has indicated their willingness to provide required matching funds for the off-system crossings.

NOW THEREFORE, the Director is authorized to proceed with improvements at these crossings as funds become available subject to the following conditions:

- Maintenance of the signals and surfaces shall be performed by the Railroad Company at no cost to the State.
- All required right-of-way shall be furnished at no cost to the State.

2020-074

WHEREAS, IN JEFFERSON COUNTY, IN THE CITY OF PINE BLUFF, Commission Minute Order 2019-071 authorized changes to the alignment of the U.S. Highway 63 Business Corridor in downtown Pine Bluff; and

WHEREAS, the City subsequently requested alterations to the previously authorized changes; and



WHEREAS, the Department has determined that these changes will not adversely impact the State Highway System.

NOW THEREFORE, IT IS ORDERED that upon receipt of a proper resolution from the City of Pine Bluff and official notification by the Deputy Director and Chief Engineer, the following changes are hereby made to the State Highway System as shown on the attached sketch.

- The portion of U.S. Highway 63, Section 13B from Olive Street, east along E. Harding Avenue, to Main Street, then north to Highway 190, Section 5X is hereby removed from the State Highway System.
- U.S. Highway 63, Section 13X is hereby removed from the State Highway System.
- The portion of U.S. Highway 63, Section 13B from Highway 190, Section 5X to U.S. Highway 65 Business is hereby removed from the State Highway System.
- The portion of U.S. Highway 63, Section 13B from Interstate 530 north to E. Harding Avenue is hereby redesignated as State Highway 463, Section 3.

2020-075

WHEREAS, IN CRAWFORD COUNTY, IN THE CITY OF ALMA, Job 040721 includes the replacement of the Highway 64B bridge over Little Frog Bayou; and

WHEREAS, the City of Alma has requested a modification to the proposed design to include construction of sidewalks with curb and gutter on both sides of Highway 64B between Fayetteville Avenue and Highway 162, including sidewalks on both sides of the bridge; and

WHEREAS, they City has agreed to assume ownership of and responsibility for Highway 64B between Fayetteville Avenue and Highway 64 upon completion of the improvements.

NOW THEREFORE, the Director is authorized to enter into the necessary agreements with the City of Alma and to proceed with surveys, plans, and construction of the project.

FURTHERMORE, upon completion of the improvements and official notification by the Deputy Director and Chief Engineer, Highway 64B, Section 2C will be removed from the State Highway System.

2020-076

WHEREAS, IN MONROE AND PHILLIPS COUNTIES, local officials have requested a study to determine the need for and feasibility of widening the Highway 49 Corridor to four lanes from Brinkley to Marvell, including the replacement of the Mississippi River Bridge in Helena-West Helena with a new four-lane structure; and

WHEREAS, Highway 49 from Brinkley to Helena-West Helena is part of the Department's Four-Lane Grid System; and

WHEREAS, Minute Order 2012-086 adopted the Feasibility Study for an Enhanced Corridor between Batesville, Mississippi and Brinkley, Arkansas, which was a joint study between the Department and the Mississippi Department of Transportation; and

WHEREAS, an update of the existing study will be beneficial as future funding programs are developed.

NOW THEREFORE, the Director is authorized to conduct a study to determine the need for and feasibility of improvements to the Highway 49 Corridor between Brinkley and Helena-West Helena, including the potential replacement of the Highway 49 bridge over the Mississippi River.

2020-077

WHEREAS, IN PULASKI COUNTY, IN THE CITY OF LITTLE ROCK, community members have requested modifications to the lane configuration of Highway 70 (Broadway Street) between Highway 365 (Roosevelt Road) and Interstate 630; and

WHEREAS, a study is necessary to determine the need for and feasibility of modifications to this segment of Highway 70.

NOW THEREFORE, the Director is authorized to conduct a study to determine the need for and feasibility of modifications to the Highway 70 Corridor between Highway 365 and Interstate 630.

2020-078

WHEREAS, the Sherwood City Council, by Resolutions 14-2020 and 15-2020, has requested that Highway 107 from its intersection with Brockington

Road and extending one mile south, be designated as the “John D. Mundell Memorial Highway”; and

WHEREAS, the Arkansas Highway Commission has adopted guidelines for the installation of commemorative signs by Minute Order 2014-023 and the request meets these guidelines.

NOW THEREFORE, the Director is authorized to permit the installation of signs at each end of the designated mile, as requested by the City, in accordance with Commission Policy.

2020-079

WHEREAS, the Arkansas State Highway Commission will accept bids on the following projects in the September 16, 2020 letting; and

JOB NO.	DISTRICT	COUNTY	JOB NAME	ROUTE	APHN
110616	01	LEE	MCNULTY LAKE, SPRING & HOG TUSK CREEKS STRS. & APPRS. (S)	78	N
110704	01	MONROE	HWY. 17 STR. & APPRS. (S)	17	N
020630	02	ARKANSAS & JEFFERSON	WABBASEKA – STUTTGART (PASSING LANES) (S)	79	Y
020714	02	ARKANSAS	BELLS GULLEY STR. & APPRS. (S)	144	N
030497	03	LAFAYETTE & MILLER	MILL & BODCAU CREEKS STRS. & APPRS. (S)	82	Y
030501	03	HOWARD, PIKE & SEVIER	SALINE & CADDO RIVERS STRS. & APPRS. (S)	70 & 278	Y
061547	06	GARLAND	HWY. 7S – HWY. 5 (S)	7	Y
CA0706	07	UNION	AIRPORT DR. – HWY. 82B (WIDENING) (S)	82	Y
080661	08	JOHNSON	EAST CITY LIMITS CLARKSVILLE – HWY. 64 (S)	I-40	Y
090434	09	BENTON	WOLF CREEK & DECATUR BRANCH STRS. & APPRS. (S)	59	Y
101000	10	GREENE	VILLAGE CREEK STR. & APPRS. (S)	69	N
101002	10	CLAY	DITCH NO. 10 STR. & APPRS. (S)	141	N
101004	10	CLAY	BIG SLOUGH DITCH BRANCH STR. & APPRS. (S)	1	N
012367	VAR	VARIOUS	STATEWIDE PLOWABLE PAVEMENT MARKER REMOVAL (S)	VAR	Y
C04015	09	BENTON	GARFIELD DRAINAGE IMPROV. (S)	---	-
SA2455	04	FRANKLIN	HWY. 41 – WEST (OVERLAY) (S)	---	-
SA4649	03	MILLER	HWY. 946 – SOUTH (SURFACING) (S)	---	-

WHEREAS, a thorough bid review and analysis is undertaken by the Department to ensure that only those projects are awarded which are judged to be in the best interests of the State; and

WHEREAS, the right is retained to reject any or all proposals, to waive technicalities, or to advertise for new proposals, also as judged to be in the best public interests of the State; and

WHEREAS, the Commission desires to expedite work on these important projects; and

WHEREAS, in accordance with Amendment 42 of the Arkansas Constitution, Section 6, as well as other laws of this State, the Commission has the authority to delegate certain powers to the Director of Highways and Transportation.

NOW THEREFORE, upon the contractors furnishing the necessary performance and payment bonds and submitting all additional information required for the above mentioned projects, the Director is hereby authorized to enter into contracts and supplemental agreements for any projects deemed to be in the best interests of the State.

FURTHERMORE, the Director is authorized to reject any or all proposals, to waive technicalities, and/or to advertise for new proposals whenever deemed to be in the best interests of the State.

Chairman Moore opened the meeting by welcoming those in attendance in-person, as well as those who were watching online. Chairman Moore recognized Director Tudor and ARDOT staff for their work in continuing to function with excellence during this trying time. Chairman Moore also commended Governor Hutchinson for his leadership during this time.

Colonel William Bryant with the Arkansas State Police presented ARDOT and the Arkansas Highway Police a plaque with Honor and Gratitude for the service AHP provided during a unified command, which was established by Governor Hutchinson during civil unrests in and around the Little Rock area.

Arkansas Highway Police Chief Jay Thompson presented Sergeant Jeremy Watkins and Patrol Officer First Class William Cash with the Medal of Valor for their acts going above and beyond the call of duty when apprehending a homicide suspect during the May 2020 protests. Patrol Officer First Class Sevelta Mackey was presented with the Distinguished Service Medal for outstanding service during these same protests.

## MOTIONS

MOTION Vice Chairman Alec Farmer moved, Commissioner Marie Holder seconded and the motion passed to approve the Minutes from the July 22, 2020 Commission Meeting.

MOTION Vice Chairman Alec Farmer moved, Commissioner Marie Holder seconded and the motion passed to authorize the use of electronic signatures for the September 2, 2020 Minute Orders.

## OTHER DISCUSSION ITEMS

Patrick Patton, Chief Fiscal Officer, provided the July 2020 update on State Highway Revenue. Mr. Patton noted that State Highway Revenues to the Department from traditional sources are up a total of 13.0% (\$4.6 million) in the State Fiscal Year (SFY) 2021 compared to SFY 2020. Revenue from the Natural Gas Severance Tax is lower this year compared to last year. Total revenues available are 11.1% (\$3.9 million) above last year. Actual State Revenue received is 14.1% (\$4.2 million) above projected (budgeted) revenue for this year. Mr. Patton stated that July revenue from the 0.5% General Sales Tax for the Connecting Arkansas Program was 9.59% higher, (\$1,646,487) than projected by the Department of Finance and Administration (DF&A) for the month. Since inception, this revenue source is -0.16%, or \$1.9 million, under DF&A's projections.

Director Tudor updated the Commission on the financial impacts of COVID-19 to the Department. Director Tudor noted that while the largest decrease in travel occurred during the first few weeks of April, traffic is continuing to return to normal levels. Passenger vehicle traffic was down by 5% and truck traffic volumes are back to expected levels compared to August 2019. Director Tudor noted that staff was continuing to run different case scenarios and cash forecasts to make the best decisions on State highway revenues. Currently, there are no changes in bid letting plans.

Director Tudor briefed the Commission on the number of positive, suspected, potential and secondary cases of Department employees since March 2020. Director Tudor reported that the number of active cases among Department employees are declining.

Kevin Thornton, Assistant Chief of Administration, updated the Commission on the status of Federal Highway and Transit funding issues. Congress is still faced with the need for reauthorization of the FAST Act, which expires on September 30, 2020. The U.S.

House passed their version of the next Surface Transportation bill, the Moving Forward Act, as part of a larger infrastructure bill. This bill would provide a total of \$494 billion over five years, including \$319 billion for highways and \$83 billion in FFY 2021 to reduce the impact due to COVID-19. The U.S. Senate version, known as the America's Transportation Investment Act will provide \$287 billion over 5 years, including \$249 billion for highways, but does not provide any funding to reduce the impact due to COVID-19. Once the Senate and House reconvene from their August recess on September 8 and September 14, respectively, there will only be 17 calendar days until the end of the month, which points toward a Continuing Resolution being issued as we enter Federal Fiscal Year 2021.

Director Tudor presented the Commission with the 2021-2023 Biennium Budget Proposal, which will be considered for approval at the Joint Budget Committee hearing on October 14. The information provided in the Biennium Budget will be crafted into the ARDOT Appropriations Bill that will be introduced and ultimately enacted upon during the 2021 legislative session. That appropriations bill will set the maximum spending limits for Fiscal Years 2022 and 2023. Crystal Woods, Division Head of Human Resources, presented the Commission with the proposed staffing levels and Chief Fiscal Officer Patrick Patton presented the proposed appropriations. The Commission will decide on whether or not to approve the Budget Proposal via a virtual meeting date in late September 2020.

Director Tudor provided a brief review of the recent Guidehouse Efficiency Review, which began on September 24, 2019. To date, the following recommendations meetings have been held:

- July 22 – Organizational Structure and People Capabilities
- August 5 – Portfolio Planning
- August 19 – Expenditures

At the next meeting, scheduled for September 16, the Highway Commission Review and Advisory Subcommittee (HCRAS) will discuss the Recommendations for Procurement and Information Technology. At its October 2020 meeting, the Subcommittee will review the draft report containing all recommendations that have been advanced to that point, including any supporting draft legislation. At the November 2020 meeting, the Subcommittee will vote on the final report, which will contain all recommendations that have made it that far, and the final report will be presented to the full Arkansas Legislative Council at its meeting on November 20, 2020.

Director Tudor updated the Commission on the Renew Arkansas Highways Program. Director Tudor noted that the Department is refocusing presentations to educate the public regarding Issue 1. A list of scheduled presentations to local civic organizations was presented, with plans to add more as scheduling allows. Director Tudor presented the

Commission with a video presentation has been recorded and will be posted on the ARDOT website. It can also be shared and downloaded by different entities to be used for education purposes.

Director Tudor recognized Mr. Robert Moery, founder of Broadview Strategies, who provided the Commission with an update on the campaign for Issue 1.

Director Tudor presented a list of upcoming meetings and events that the Director will be attending.

Director Tudor updated the Commission on the impacts of and relief efforts provided by ARDOT in response to Hurricane Laura in late August.

Rita Looney, Chief Legal Counsel briefed the Commission on the current legal issues surrounding the 30 Crossing project.

2020-080

IT IS ORDERED that a meeting of the Arkansas State Highway Commission be closed at 11:43 a.m., September 2, 2020.

I hereby certify that the above and foregoing is a true record of the proceedings taken by the Arkansas State Highway Commission at its meeting on September 2, 2020.



Christie Heidelberg  
Commission Secretary

MINUTES OF THE MEETING  
OF THE  
ARKANSAS STATE HIGHWAY COMMISSION

September 23, 2020

Following is the record of proceedings of the Arkansas State Highway Commission in Little Rock, Arkansas, September 23, 2020. Members present were:

Robert S. Moore, Jr., Chairman  
Alec Farmer, Vice Chairman  
Philip Taldo, Member  
Keith Gibson, Member  
Marie Holder, Member

2020-081

IT IS ORDERED that a meeting of the Arkansas State Highway Commission be opened at 1:30 p.m., September 23, 2020.

Chairman Moore opened the meeting by welcoming those in attendance in-person, as well as those who were watching online.

MOTIONS

MOTION

Commissioner Philip Taldo moved, Vice Chairman Alec Farmer seconded and the motion passed to accept the proposed Appropriations and Operations Budget for 2021-2023 Biennium as recommended by the staff, and to authorized the Director to submit the documents to the Legislative Council and the Joint Budget Committee for their consideration at their October 14 meeting.

2020-082

IT IS ORDERED that a meeting of the Arkansas State Highway Commission be closed at 1:35 p.m., September 23, 2020.

I hereby certify that the above and foregoing is a true record of the proceedings taken by the Arkansas State Highway Commission at its meeting on September 2, 2020.



Christie Heidelberg  
Commission Secretary

September 23, 2020