

***PLEASE PRINT ON SPONSOR LETTERHEAD
CERTIFICATION LETTER
NOTICE TO PROCEED REQUEST***

DATE

Ms. Jessie Jones, P.E.
Chief Engineer – Preconstruction
Arkansas Department of Transportation
P. O. Box 2261
Little Rock, AR 72203

Re: **Job #**
Job Name
County

Dear Ms. Jones:

The following documents are submitted concerning the referenced project:

1. One set of plans and specifications.
2. Justification for cost effectiveness.

I certify that the plans comply with the appropriate design standards, and all other applicable state and federal regulations, including airport clearance when necessary, for the type of work involved. I understand that if any project items are declared non-participating in federal funds due to failure to comply with any State or federal requirements, the ***(Sponsor Name)*** will promptly repay such funds to the Arkansas Department of Transportation (ARDOT). Furthermore, I hereby authorize the Director of the Arkansas State Department of Finance and Administration to transfer such funds from the ***(Sponsor Name)***'s Motor Fuel Tax allotment to ARDOT upon notification by the ARDOT Director that such funds are due to ARDOT and have not been paid by the ***(Sponsor Name)***.

Approval to proceed with construction of the project is requested.

Sincerely,

NAME & OFFICE
(Sponsor's CEO)

Enclosures